

AGENDA

MARYLAND APPRENTICESHIP AND TRAINING COUNCIL

MARYLAND DEPARTMENT OF LABOR

NOVEMBER 10, 2020

- I.** Due to Governor Hogan's Executive Orders pertaining to the COVID-19 pandemic, the Maryland Apprenticeship and Training Council Meeting will convene electronically at 9:00 a.m. via video conferencing.

- II.** Minutes of the September 8, 2020 Maryland Apprenticeship and Training Council Meeting. The minutes of the September 8, 2020 Council meeting will be presented at the January 12, 2021 Council meeting.

- III. DIRECTOR'S REPORT:**

- IV. NEW BUSINESS:**
 - A. NEW PROGRAMS:**
 1. Carter Machinery Company, Inc. (Christopher D. MacLarion - Occupations of Construction/Mining Equipment Technician and Electric Power Generator Technician. Related Instruction to be provided by Carter Machinery Company, Inc. Request for registration of an Affirmative Action Plan with apprentice selection procedures and goals and timetables for minority and female apprentices. (item 1)

 2. Hamilton-Ryker TalentGro (Jeffrey W. Smith) - Occupations of Certified Nursing Assistant: Level 1 and Certified Nurse and Rehabilitative Aide. Related Instruction to be provided in-house by Commonwealth Senior Living located in Cockeysville, MD. Request for registration of an Affirmative Action Plan with apprentice selection procedures and goals and timetables for minority and female apprentices. (item 2)

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3. Maryland Direct Support Professional Apprenticeship Program (Jeffrey W. Smith) - Occupation of Direct Support Professional. Related Instruction to be provided by the National Alliance for Direct Support Professionals E-Badge Academy, in-house and web-based and live class sessions. Request for registration of an Affirmative Action Plan with apprentice selection procedures and goals and timetables for minority and female apprentices. (item 3)
4. Maryland State Bar Association, Inc. (Christopher D. MacLarion) - Occupation of Lawyer. Related Instruction to be provided by the Maryland State Bar Association, Inc. Request for registration of an Affirmative Action Plan with apprentice selection procedures and goals and timetables for minority and female apprentices. (item 4)
5. Smoothstack (Christopher D. MacLarion) - Occupation of Junior Software Developer. Related Instruction to be provided by the sponsor. Request for registration of an Affirmative Action Plan with apprentice selection procedures and goals and timetables for minority and female apprentices. (item 5)

B. PROGRAM REVISIONS:

1. American Hotel and Lodging Association (Jane Sinclair) - Revision to modify the progressive wage schedule to more accurately reflect Industry Standard for Lodging Manager wages. (item 6)
2. Community College of Baltimore County (Jane Sinclair) - Request for the addition of the occupation of Patient Care Technician. Request for registration of an Affirmative Action Plan with apprentice selection procedures and goals and timetables for minority and female apprentices. (item 7)
3. CVS Health (Jane Sinclair) - Request for revisions to the work processes, Related Instruction and apprentice wage progression schedule for the occupation of Pharmacy Technician. (item 8)

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4. Frederick Community College (Jennifer D. Runkles) - Revision to add the occupation of Biological Technician. Related Instruction to be provided by Frederick Community College. (item 9)
5. Frederick Community College (Jennifer D. Runkles) - Revision to add the occupation of HVACR Technician. Related Instruction to be provided by Frederick Community College. (item 10)
6. Humanim, Inc. (Jeffrey W. Smith) revision to the term of apprenticeship from 4000 hours to 2000 hours. (item 11)
7. Lywood Electric, Inc. (Christopher D. MacLarion) - Revision to register updated Standards of Apprenticeship and Affirmative Action Plan. (item 12)
8. Minnick's Inc. (Jeffrey W. Smith) - Revision to add School-to-Apprenticeship language to the Standards of Apprenticeship. (item 13)
9. Seaside Plumbing, Inc. (Christopher D. Maclarion) - Revision to add an Affirmative Action Plan with apprentice selection procedures and goals and timetables for minority and female apprentices. (item 14)
10. W.L. Gore and Associates, Inc. R & D Division (Kelton Addison) - Revision to add an Affirmative Action Plan with apprentice selection procedures and goals and timetables for minority and female apprentices. (item 15)

C. PROGRAM REVIEWS (Five (5) or More Apprentices):

1. Baltimore Area Roofers JAC (Kelton Addison). (item 16)
2. Baltimore County Police Department (Kelton Addison). (item 17)
3. W.L. Gore and Associates, Inc. R & D Division (Kelton Addison). (item 18)
4. Ironworkers Local 5 JATC (Ginamarie Best). (item 19)

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5. Ironworkers Local 5S JATC (Ginamarie Best). (item 20)
6. Sheet Metal Local 100 - Washington, D.C. Area (Ginamarie Best). (item 21)
7. Washington, D.C. Joint Plumbing Apprenticeship Committee (Christopher D. MacLarion). (item 22)
8. Bricklayers and Allied Craftworkers District Council of West Virginia JATC Local 15 (Jennifer D. Runkles). (item 23)
9. International Assoc. of Structural, Ornamental & Reinforcing Ironworkers, Local No. 568 JATC (Jennifer D. Runkles). (item 24)
10. Cumberland Plumbers & Steamfitters Local 489 JATC (Jennifer D. Runkles). (item 25)
11. Mid-Atlantic Carpenters' Training Centers - Cumberland Area Carpenters (Jennifer D. Runkles). (item 26)
12. Volvo Group Trucks Operation (Jennifer D. Runkles). (item 27)
13. Western Maryland JATC for the Electrical Industry (Jennifer D. Runkles). (item 28)

D. PROGRAM REVIEWS (Fewer Than Five (5) Apprentices):

1. The following program reviews were performed and the programs were found to be conducted in a satisfactory manner. **[No Council Action Required]:**
 - a. Barnes Electric, Inc. - Occupation of Electrician (Kelton Addison). (item 29)
 - b. American Hotel and Lodging Association - Occupation of Lodging Manager (Jane Sinclair). (item 30)
 - c. Amick Farms, LLC - Occupation of Maintenance Electrician (Jane Sinclair). (item 31)
 - d. Department of the Navy, NWSC IHEODTD - Occupation of Machinist (Jane Sinclair). (item 32)

- e. Holmatro, Inc. - Occupation of Machinist (Jane Sinclair). (item 33)
- f. Protegis Fire and Safety - Occupation of Sprinkler Fitter (Jane Sinclair). (item 34)
- g. St. Mary's County Sheriff's Office - Occupations of Deputy Sheriff Law Enforcement and Deputy Sheriff Correctional Officer (Jane Sinclair). (item 35)
- h. Baltimore Police Department - Occupation of Police Cadet (Jeffrey W. Smith). (item 36)

E. PROVISIONAL REVIEWS:

- 1. JMT Services, Inc. (Jeffrey W. Smith). (item 37)

F. VOLUNTARY REQUESTS FOR CANCELLATION OF STANDARDS OF APPRENTICESHIP:

- 1. Joseph M. Zimmer, Inc. effective September 9, 2020. (item 38)
- 2. Protegis Fire and Safety effective October 8, 2020. (item 39)
- 3. Tree Care Industry Association effective September 9, 2020. (item 40)

G. OTHER BUSINESS:

- 1. Associated Builders and Contractors, Inc., Baltimore Metropolitan Chapter (Christopher D. MacLarion) - Request to award a posthumous Certificate of Completion of Apprenticeship. (item 41)
- 2. International Union of Elevator Constructors Local No. 10 Joint Apprenticeship Committee (Christopher D. MacLarion) - Request to award a posthumous Certificate of Completion of Apprenticeship. (item 42)
- 3. International Union of Elevator Constructors Local No. 7 (Christopher D. MacLarion) - Request for After-the-Fact registration and completion of an apprentice Elevator Constructor. (item 43)

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4. Recommendation for deregistration of Apprenticeship Standards for the defunct apprenticeship program of Specialty Construction Management, Inc. (MATC No. 2233) (Christopher D. MacLarion). (item 44)
5. Request for the approval of Automotive Parts & Machine of Frederick, Inc. to be an eligible employer for Apprenticeship Maryland (Youth) (Jennifer D. Runkles) (item 45)
6. Request for the approval of Alion Science and Technology Corporation (Alion) to be an eligible employer for Apprenticeship Maryland (Youth) (Jane Sinclair). (item 46)
7. Request for the approval of C.H. Attick Electric, Inc. to be an eligible employer for Apprenticeship Maryland (Youth) (Jane Sinclair). (item 47)
8. Request for the approval of Jordan Research and Development, LLC to be an eligible employer for Apprenticeship Maryland (Youth) (Jane Sinclair) (item 48)
9. Request for the approval of Patuxent Partnership, Inc. TPP to be an eligible employer for Apprenticeship Maryland (Youth) (Jane Sinclair). (item 49)
10. Request for High's of Baltimore to be an eligible employer for Apprenticeship Maryland (Youth) (Jeffrey W. Smith). (item 50)
11. Proposed schedule of Maryland Apprenticeship and Training Council meetings for calendar year 2021. (item 51)